



City of Allegan  
Department of Public Works  
112 Locust Street, Allegan, MI 49010  
Phone: 269.673.5511x221

## **City of Allegan Request for Engineering Proposals**

### **Project Name:**

- **River Street Reconstruction**

**Date: July 30, 2018**

**Proposals Due: August 21, 2018**

The City of Allegan (the “City”) is accepting engineering proposals to include: surveying, design engineering, bidding assistance, construction engineering services, and all MDOT coordination for a MDOT Small Urban Program paving project on River Street in the City of Allegan. This project is anticipated to be designed and out to bid by February 2019 with construction to begin in the spring of 2019,

### **Project Description:**

The project limits are from Cora Street to 118<sup>th</sup> Ave.

Cora Street to Babylon Road is approximately 2015 feet (width varies) and is funded as a 2” mill and fill project.

Babylon Road to 118<sup>th</sup> Ave. is approximately 2424 feet x 24 with bit valley gutter and is funded as a complete reconstruction project. A map showing the project limits is attached.

**Project Scope between Babylon Road and 118<sup>th</sup> Ave.:** The City anticipates crushing the existing asphalt into the aggregate base which is currently 24 feet wide. Reconstruct the road to 32 feet in width (2 – 11 feet wide driving lanes and 5 feet paved shoulders). Controlling the storm water with concrete curbing or bit valley gutter depending on the budget will be required. The right of way has some steep banks which will have to be cut and sloped; areas may require retaining walls or property acquisition. Tree removals and utility pole relocations will be necessary. The project will include improving the site distance along the north bound lane near the intersection of River and 118<sup>th</sup> Ave. for vehicles traveling east and west on 118th Ave. This will be accomplished by grading the



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east bank back, removing a high spot in the road between Grandview Drive and 118<sup>th</sup> Ave. and possibly adding retaining walls.

**Funding Source:**

MDOT Small Urban Program - \$375,000  
Local match - \$93,750  
Total Project Funding - \$468,750

**General Requirements:**

1. Include all surveying, design engineering, soil borings, construction engineering, construction staking, permitting and materials testing to the MDOT standards and specifications.
2. Develop an engineering estimate and anticipated time frame for the project.
3. Coordinate with private utility companies for any and all utility relocates.
4. Identify and coordinate tree removals before the project starts to comply with tree removal policies of the US Fish and Wildlife Service. Tree removals will have to occur during October 1 - March 31.
5. Coordinate meetings, plan submittals, grade inspections and bidding with the MDOT.
6. Attend a public information meeting with residents and City Officials and incorporate requests into the project as directed.
7. Assume full time inspection. Inspection, administration, testing and clerical time shall be included in the construction engineering costs.
8. MDOT testing frequency and guidelines must be used including in-place density checks on subbase and HMA, concrete slump, air testing and cylinder forming daily when applicable, bituminous extraction tests, and other tests as they may apply to the work.

Aggregate base testing shall consist of witnessing a proof-rolling of the nonstandard aggregate resulting from the crushing operation.



9. Ensure project specifications are met on all items, including grade and depth checks of the base, thickness measurements, temperatures & yield calculations, etc.
10. Record all as-built measurements, prepare as-built plans and submit digital PDF and paper copies.
11. Prepare bi-weekly pay applications for Contractor and City approval.
12. Complete accurate daily inspection reports of the work completed.
13. Coordinate, run and prepare minutes for the MDOT meetings, a preconstruction meeting and progress meetings.
14. Create a project punch list with the City's Project Manager and follow up on items until they are resolved.
15. Submit a well-organized, complete project summary with daily inspection reports, copies of material tickets, density reports, testing reports, etc., at the end of the project.

#### **Anticipated Schedule:**

The City anticipates the project proceeding according to the schedule below.

Engineering Proposals due - August 21, 2018  
Consultant Award – September, 2018  
Public Meetings/Design Kickoff – October, 2018  
MDOT Grade Inspection – January, 2019  
Advertisement to Bid – End of January, 2019  
Anticipated Construction Start – Spring, 2019

#### **Terms and Conditions of this RFP:**

1. Identify specific team members including construction inspectors that will be providing the services and their level of experience.
2. Provide photos and reference contacts from two recently comparable completed projects.



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3. Proposals must be submitted by 10:00 am on August 21, 2018. Proposals received after that time will not be opened or considered; this is not a sealed bid public opening.
4. Proposals must be mailed or emailed to:  
  
Aaron Haskin  
City of Allegan  
112 Locust Street  
Allegan, MI 49010  
Email: [ahaskin@cityofallegan.org](mailto:ahaskin@cityofallegan.org)
5. The City Reserves the Right to accept or reject any or all proposals, and award the contract in the best interest of the City.
6. The City reserves the right to alter the project scope without additional design engineering costs due to estimated project costs, public input, conditions found during surveying and the design phase, and bidding results.
7. Proposals, once opened, become public documents and may be subject to disclosure under the Freedom of Information Act.
8. If the Firm is not proposing exactly to the specifications, terms and conditions of this RFP, the Firm shall supply a separate page labeled, "Exceptions, Omissions and/or Recommendations with information describing the non-compliant items.
9. Rates quoted must remain open to acceptance by the City for 90 days after the due date of the proposals.
10. Design engineering, design surveying, and bidding proposals shall be a not to exceed cost based on the proposed project scope.
11. Proposals for Construction engineering, materials testing, construction surveying and project management will be based on a percentage not to exceed of the actual accepted construction bid.



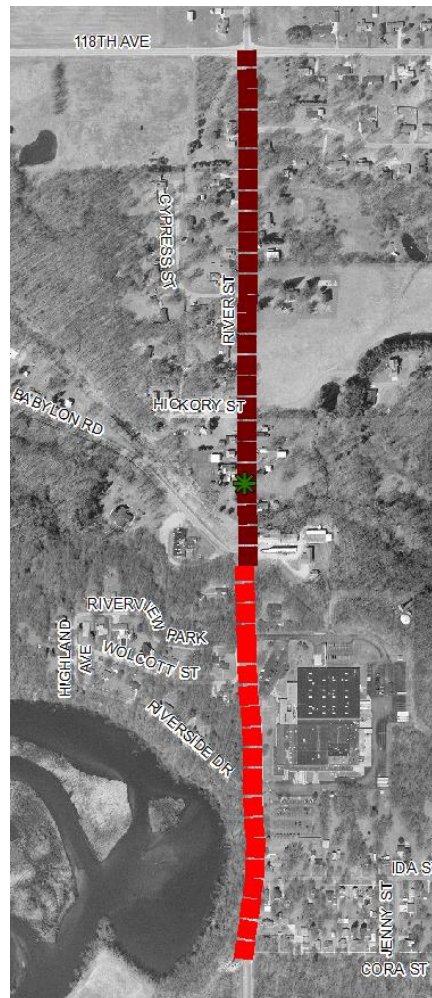
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**Project Scope:** Mill & Pave River St. from Cora to Babylon and reconstruct River Street from Babylon to 118th Ave.

**Need:** Road has reached the end of its useful service life.

**Planned Year:** 2019

**Anticipated Project Costs:** Total cost is estimated at \$468,750.  
Small Urban Grant pays 80%; City pays 20% + Engineering.





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### **Proposal Form**

I/we offer to provide survey, design and construction engineering consulting services in accordance with the specifications, terms and conditions of the City of Allegan for the following project as a completed package at the following pricing:

#### **River Street Reconstruction**

Design Engineering and Surveying Not to Exceed \$ \_\_\_\_\_

Construction Engineering Services and Surveying  
Not to exceed percentage of the actual accepted construction bid % \_\_\_\_\_

Submitted by:

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signed by: \_\_\_\_\_  
Printed Name

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Accepted by the City of Allegan:**

Name: \_\_\_\_\_  
Printed Name

Title: City Clerk

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Council Approval Date: \_\_\_\_\_